

Long Point Corporation

Request for a Building Permit (LPC-4)

P.O. Box 58, North Ferrisburgh, VT 05473
(802) 545-2067 / longpointcorp@gmavt.net

The following items must be attached:

- Acknowledgements from every abutting neighbor and any neighbor whose view could possibly be affected by your proposed building plans. To ensure a positive outcome, it is better to notify *more* neighbors rather than too few.
- Letter of intent outlining the intended changes to land, building, or systems, including a brief description of all work.
- Sketch showing property lines, roads, buildings, shoreline, distance of project from mean water level, and other features as appropriate for type of project. Lot lines will be verified by LPC before the permit request is reviewed. (Mean water level is defined as 95.5 feet above mean sea level by

the Vermont Water Resources Board. For this permit request, shoreline and mean water level mean the same thing.)

- Four elevation views (south, west, north, east) with specific heights to the top of the walls and to the roof peak. Vertical and horizontal dimensions for both the existing structure and the proposed changes or additions must be clearly marked in feet and inches. In some cases, fewer than four elevations may be sufficient.
- A Long Point [Inspection of Wastewater Disposal System form \(LPC-2\)](#) completed by a Vermont-licensed site tech B or a professional engineer. This form is not necessary when applying for a permit to upgrade a wastewater/septic system ac-

ording to plans developed and certified by a Vermont-licensed site tech B or a professional engineer.

- Wastewater/septic upgrades or improvements must comply with existing State regulations and require a design by a Vermont-licensed site tech B or a professional engineer. Upgrade or improvement plans must be submitted to the LPC Board for review before submission for State approval. The LPC wastewater committee will assist you with any questions.
- Include a check for \$50 and send to:
Long Point Corporation
P.O. Box 58, North Ferrisburgh, VT 05473

Leaseholder Name

Telephone

Permanent Address

City

State

Zip

Long Point Address

Telephone

Type of current lease (*check one*) Seasonal Right to convert Year round

Does this project involve an envisioned change from seasonal to year-round lease? (*check one*) Yes No

Permit request for (*check all that apply*):

- Adding to or altering an existing structure – including addition of decks, dormers, or bedrooms; alteration of the roofline or footprint of a structure; addition of square footage; or tearing down and rebuilding any part of a structure.
- Adding a new structure – including sheds, garages, or gazebos.
- Erosion control – including shoreline repairs and retaining walls.
- Wastewater/septic repairs or upgrade.
- Site work on property – including addition of retaining walls, major changes to the pitch of the land to affect run-off water, and repairs to permanent docks.

I certify that work will conform to the statements, diagrams, and plans presented with this application.

Signature of Leaseholder

Date

Long Point Approval

Date

(*Signature, title*)

- LPC use: Lot lines confirmed Wastewater certificate approved
 Request approved Request denied (*Reason:* _____)
 Ferrisburgh permit required State of Vermont permit required